	<b>TANZANIA CIVIL AVIATION AUTHORITY</b> DIRECTORATE OF SAFETY REGULATIONS PERSONNEL LICENSING	Revision: 4  <b>Form</b>
Document No.: <b>TCAA-FRM-SR- PEL03D</b>	Title: <b>Application form for Issue or Renewal of Commercial Pilot Licence (CPL)</b>	<b>Page 1 of 4</b>

**IMPORTANT NOTICES**

1. This form, when completed, should be forwarded to TCAA Personnel Licensing Office via email: [pel@tcaa.go.tz](mailto:pel@tcaa.go.tz) and uploaded in the licensing system
2. Evidence of qualifications must meet the requirements for the issue or renewal of the licence.
3. All dates are written in dd/mm/yy
4. All items in Part A must be filled correctly
5. (\*) The star stands for compulsory
6. All items in Part D must be uploaded in the online system

SN	PART A: PERSONAL PARTICULARS INFORMATION		
1	Surname:	First Name(s):	
2	Place of Birth	Birth Date	
3	Nationality:	Sex: M <input type="checkbox"/> F <input type="checkbox"/>	
4	Email address:		
5	Residential Address:		
6	Postal Address:		
7	Name of ATO at which instructed:		
8	Place of operational (location):		
9	*Date of Medical expiry:		
10	Telephone number:		
11	*Initial application		*Renewal Application:

PART B: PARTICULARS OF LICENCES ALREADY HELD				
Place of Issue	Date of Issue	Type of Licence	Number	Expiry Date

\*(There should be flexibility in terms of the number of Licences the applicant can indicate

<b>PART C: CATEGORY, CLASS AND/OR AIRCRAFT TYPE (IF REQUIRED) FOR WHICH THE LICENCE IS REQUIRED.</b>		
Category	Class	Type

- 12 Instrument Rating held and state date of last test.....
- 13 Total Instrument Flying Hours .....
- 14 FLYING EXPERIENCE FOR INTIAL ISSUE OF CPL–complete and attach/upload Form TCAA-FRM-SR-PEL029D
- 15 FLYING EXPERIENCE FOR RENEWAL OF CPL -complete the boxes below

Hours Flown	Day				Night				Total
	PIC	PIC(us)	Co-PILOT	Dual	PIC	PIC(us)	Co-PILOT	Dual	
<b>Totals since initial Issue</b>									
<b>Totals since renewal.</b>									
<b>Totals last 3 months</b>									


(US- Under supervision)

16 Have you been examined for and obtained a medical certificate in accordance with the Civil Aviation (Personnel Licensing) Regulations? YES / NO

17 If so, class of medical certificate and date of issue of medical certificate and Name of Medical Examiner .....

18 I am able to read, speak, write, and understand the English language in accordance with the English language proficiency requirements of the regulation 8 of the Civil Aviation (Personnel Licencing) Regulations. YES/NO.

If YES, ELP level....., Date of assessment ..... Date of expiry.....

	<b>TANZANIA CIVIL AVIATION AUTHORITY</b> <b>DIRECTORATE OF SAFETY REGULATIONS</b> <b>PERSONNEL LICENSING</b>	Revision: 4  <b>Form</b>
Document No.: <b>TCAA-FRM-SR- PEL03D</b>	Title: <b>Application form for Issue or Renewal of Commercial Pilot Licence (CPL)</b>	<b>Page 3 of 4</b>

**PART D: INSTRUCTIONS AND DOCUMENTS REQUIRED**

1.	Documents relating to proof of age, date of birth, full name and nationality (Passport/National ID). (Copies of these documents must be legible and. Where a document is printed in a language other than English, the applicant must provide a notarized translation).
2.	Recent photograph (approximately 2 cm by 2.5cm) Blue Background (full face)
3.	Medical Certificate from authorized Civil Aviation Medical examiner.
4.	Evidence of qualification to meet the requirement for the issue/renewal of the licence (Academic certificates)
5.	Applicants Signature (approximately 1cm by 1.5cm)
6.	English language proficiency document
7.	Last three pages of personal flying Log Book(s) and/or ATO records, its entries certified by the relevant authorities e.g. Chief Flight Instructor, Director of Operations, Chief Pilot, etc.;
8.	Certificate from ATO (or letter from ATO if the applicant is for initial issuance)
9.	Three pages of logbook for renewal
10.	Proof of payment
11.	Any licences held


**PART E: APPLICATION AND DECLARATION**

I hereby declare that all information provided in this application, including but not limited to my qualifications and experience, is true, accurate, and complete to the best of my knowledge and belief. I understand that any false statement or omission may result in the disqualification of my application

Name of Applicant	Signature:	Date:
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**FOR OFFICIAL USE ONLY**

ACCEPTED THE APPLICATION	REJECTED: PROVIDE (GIVE) REASON:
Name of PEL Officer/Inspector.	
Date	
Signature	

	<p style="text-align: center;"><b>TANZANIA CIVIL AVIATION AUTHORITY</b>  <b>DIRECTORATE OF SAFETY REGULATIONS</b>  PERSONNEL LICENSING</p>	Revision: 4  <p style="text-align: center;"><b>Form</b></p>
Document No.: <b>TCAA-FRM-SR- PEL03D</b>	Title: <b>Application form for Issue or Renewal of Commercial Pilot Licence (CPL)</b>	<p style="text-align: center;"><b>Page 4 of 4</b></p>